

AMITY GLOBAL INSTITUTE

MODULE SYLLABUS

Course	Foundation Diploma
Module Title	Introduction to Accounting
Module Syllabus No. (if any)	FDP1002
Syllabus / Content / Learning Outcomes	<p>On successful completion of the module students will be able to:</p> <p><u>Learning Objectives</u></p> <ul style="list-style-type: none"> ✓ Concepts, principles and assumption in accounting ✓ Complete accounting cycle, including related documents, procedures and financial statements ✓ Internal control and related measures ✓ Communication and analysis of accounting information
No. of Teaching Hours	<p>Lectures and seminars : 30 hours Student Managed Learning (Tutorials, Group Study, Collobarative Learning, etc) : 45 hours</p> <p>Total: 75 hours</p>
Teaching Methods	Lectures, tutorials, case-studies analysis, research journals and group discussion
Assessment Methods and Weightages	<p>Written Assignment 1 : 1000 words Written Assignment 2 : 1000 words</p>
Skills for Maximising Learning Outcomes	Reading and Research
Dates of Examinations, Major Assessments and Assignments	TBC
Recommended Text	Carey, M., Knowles, C. & Towers-Clark, J., 2017, Accounting - A Smart Approach, 3 rd ed. Oxford University Press
Additional Reference Texts (if any)	<p>Wood, F. & Sangster, A., 2018. Frank Wood's Business Accounting 1. 14th ed. FT Prentice Hall.</p> <p>Warren, Reeve & Duchac, 2017. Accounting, 27th ed. Cengage Learning</p>
Additional Remarks (if any)	-

Lesson No.	Learning Outcome
1	Accounting conventions, concepts and limitations
2	Accounting procedures and controls that identify, classify, summarise and record different sorts of financial data
3	Process and present such data into information according to established accounting principles
4	Complete accounting cycle
5	Accounting Entries
6	Internal Control
7	Statement of Cash Flow
8	Analyse, communicate and make use of accounting information

Note: All Information provided to Amity will be kept strictly confidential except for those required under statutory requirements and by government authorities and relevant university partners and accreditation bodies as part of the regulatory or course requirements.