

AMITY GLOBAL INSTITUTE

MODULE SYLLABUS

Course	Advanced Diploma in Business Administration
Module Title	Project Management
Syllabus / Content / Learning Outcomes	<p>On successful completion of the module students will be able to:</p> <p>Knowledge and understanding:</p> <ol style="list-style-type: none"> a) Describe the characteristics of projects and project life cycle; b) Apply the planning and scheduling process to small projects or case studies; c) Compare and contrast the two widely used networked-based approaches to project planning - CPM and PERT; <p>Subject specific Skills:</p> <ol style="list-style-type: none"> d) Calculate project duration using deterministic and probabilistic models; e) Analyse projects financially considering time-cost trade-offs; f) Determine the relevance and practicalities of using project scheduling, integrating time, resource analysis and risk analysis g) Use project management software for planning and scheduling a project; <p>Key Skills:</p> <ol style="list-style-type: none"> h) Take an active role in identifying purpose, tasks, responsibilities and timescales in a group activity. i) Participate effectively as a member of a team;
No. of Teaching Hours	<p>Teacher Managed Learning Lectures, Tutorials, Seminars etc : 48 hours</p> <p>Student Managed Learning Independent Preparation, pre-reading and analysis etc : 22 hours</p> <p>TOTAL = 70 hours</p>
Teaching Methods	Lectures, tutorials, case-studies analysis, research journals and group discussion.
Assessment Methods and Weightages	<p>Written Assessment 1 (1500 Words) – 50%</p> <p>Written Assessment 2 (1500 Words) – 50%</p>
Skills for Maximising Learning Outcomes	Reading and research
Dates of Examinations, Major Assessments and Assignments	To be advised and confirmed by respective module lecturer on detailed/specific assignment deadlines
Recommended Text	Albert Lester - Project Management, Planning and Control, Fifth Edition- Elsevir

Note: All Information provided to Amity will be kept strictly confidential except for those required under statutory requirements and by government authorities and relevant university partners and accreditation bodies as part of the regulatory or course requirements.

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Lesson No.	Learning Outcome
1	The definition and characteristics of a project
2	Why project management?
3	The project life cycle
4	The work breakdown structure
5	Network based structure
6	Project planning structure
7	Dealing with increased complexity
8	Network diagrams
9	AOA model
10	PDM models
11	AON model
12	Network project structuring
13	The process of scheduling
14	Time analysis
15	Cost analysis (time-cost trade-offs)
16	Resource analysis.

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