

AMITY GLOBAL INSTITUTE

MODULE SYLLABUS

Course	Bachelor of Laws (Honours) (University of Northampton)
Module Title	Practical Legal Skills
Module Syllabus no. (if any)	LAW3025
Syllabus / Content / Learning Outcomes	<p>On successful completion of the module students will be able to:</p> <p>Knowledge and Understanding</p> <ul style="list-style-type: none"> ✓ Identify and evaluate the skills, knowledge and tasks required to be able to plan, prepare and draft letters and legal documentation; ✓ Understand the purpose, aims and ethics of a client interview and understand, analyse and assess the use of different questioning techniques and problem solving strategies; ✓ Recognise how to represent a client's interests ethically and effectively in a legal negotiation. <p>Subject specific skills</p> <ul style="list-style-type: none"> ✓ Plan for, prepare and draft letters appropriate to a variety of legal situations; ✓ Structure a client interview having identified appropriate questioning techniques and having selected a problem solving strategy to ensure that the necessary information is acquired and appropriate advice given to the client within an ethical framework; ✓ Evaluate the various negotiating styles and strategies and select an appropriate negotiating style and strategy to be able to represent a client's interests effectively and ethically in a legal negotiation. <p>Key Skills</p> <ul style="list-style-type: none"> ✓ Demonstrate good communication skills both orally and in writing together with the ability to reflect on how the skills can be developed further; ✓ Develop problem-solving skills and be able to make reasoned choices between alternative options; ✓ Contribute effectively as required (whether individually, as a pair or within a group) in activities in the areas of research, planning, preparation, organisation, co-ordination, evaluation and reflection.
No. of teaching hours	<p>Lectures and Seminars: 48 hours</p> <p>Independent study hours (preparation, research and practice): 102 hours</p> <p>Assessment: 50 hours</p> <p>Total: 200 hours</p>
Teaching Methods	<p>This module will be delivered using a combination of lectures and practical activity sessions. Lectures will be used to introduce topics and practical activity sessions will be used to develop and practice the skills involved. Practical activity sessions will include such activities as role-play, workshops, case analysis, problem solving, reflection and evaluation. Use will be made of a variety of teaching and learning</p>

Note: All Information provided to Amity will be kept strictly confidential except for those required under statutory requirements and by government authorities and relevant university partners and accreditation bodies as part of the regulatory or course requirements.

AMITY GLOBAL INSTITUTE

	methods and students will work individually, as a pair and as part of a group. The practical elements of assessment provide an opportunity for students to demonstrate their practical skills. The practical elements of assessment are supported by written work demonstrating research, planning, preparation, evaluation and reflection.
Assessment Methods and Weighting	<ul style="list-style-type: none"> • AS1 – 1,000 words to support the client interviewing practical assessment followed by a reflective evaluation: 20% • PS1 – Client interviewing practical assessment: 20% • TC1 – Time constrained assessment on legal letter writing: 20% • AS2 – 1,000 words to support the negotiation practical assessment followed by a reflective evaluation: 20% • PS2 – Negotiation practical assessment: 20%
Skills for Maximising Learning Outcomes	Reading and Research
Dates of examinations, major assessments and assignments	Please refer NILE at: https://nile.northampton.ac.uk

Lesson No.	Learning Outcome
1	Problem solving: Understand the importance of developing an effective problem solving strategy and by using problem solving techniques to define the nature of a client's problems,
2	Construct appropriate legal solutions to a client's problems and implement those solutions.
3	Legal writing: Identify and put into practice strategies for improving writing and communicating effectively in writing.
4	Client interviewing
5	Understand the purpose of a client interview and by using question and answer techniques confidently
6	Structuring an interview so that necessary information is acquired and appropriate advice is given.
7	Negotiation
8	Acquiring the skills needed to negotiate effectively, including the ability to evaluate and select an appropriate negotiating style and strategy and being able to represent a client's interests effectively in a negotiation.

Note: All Information provided to Amity will be kept strictly confidential except for those required under statutory requirements and by government authorities and relevant university partners and accreditation bodies as part of the regulatory or course requirements.